

# Client Information Sheet / Service Agreement

Name \_\_\_\_\_

Phone (Home) \_\_\_\_\_ Work \_\_\_\_\_

Address \_\_\_\_\_

Cleaning Day: Monday Tuesday Wednesday Thursday Friday

Frequency of cleaning: weekly bi-weekly monthly

Cleaning Time: Open from \_\_\_\_\_ to \_\_\_\_\_ (time) Firm \_\_\_\_\_ (time)

Date to begin: \_\_\_\_\_

Number of hours per scheduled visit: \_\_\_\_\_

Rooms to be cleaned: Kitchen, Dining, Living, Family / Rec # \_\_\_\_ Bed

Baths: # \_\_\_\_ 2pc. 3pc 4pc 5pc, # \_\_\_\_ 2pc. 3pc 4pc, # \_\_\_\_ 2pc. 3pc 4pc laundry,

Specifics:

Key Provided: Yes / No Other entry: \_\_\_\_\_

Pets: Dog / Cat Name \_\_\_\_\_ Location \_\_\_\_\_

Dog / Cat Name \_\_\_\_\_ Location \_\_\_\_\_

Dog / Cat Name \_\_\_\_\_ Location \_\_\_\_\_

Special Instructions:

By entering into a service agreement with Jiffy Maid, you agree not to hire a present or past Jiffy Maid staff member introduced to you by Jiffy Maid for any home-related service. If you do wish to employ such a staff member, our referral fee is \$1,500.

This agreement in no way commits you to any specific length of use of our service so you may cancel at anytime.

Special Cleaning Supplies

Signature \_\_\_\_\_ Date \_\_\_\_\_